



## M I S S I O N

Being  
the reference  
for quality  
and proficiency  
for all CRO  
related activities.

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## V I S I O N

To offer quality  
without compromise  
in monitoring,  
pharmacovigilance,  
investigator  
and site selection,  
to professionals involved  
in clinical research  
and product development.

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# EXPERT MEDICAL SERVICES

Quality assessment of clinical trial proposals.

Investigator selection: contacts and practice profile.



Selected medical advice on product development.

Standard Operating Procedures (SOP).

# MONITORING

Partnership in “Investigator Meetings”, allowing knowledge of issues related to clinical trials and professional contacts with investigators.

Evaluation of potential centers assessing their capacity to run clinical trials.

Checklist of required documents such as: FDA 1572, HPB 3005, investigator's C.V., informed consent forms, IRB (Ethics Committee), laboratory accreditation(s), investigator's brochure etc...

## Site Visits:

- ▶ Protocol presentation to the clinical research team
- ▶ Ensure delivery of clinical supplies to site
- ▶ Periodic monitoring following GCP guidelines:
  - Source document verification
  - Clinical supplies accountability and return
- ▶ Shadow monitoring in French sites
- ▶ Follow-up with amendment applications
- ▶ Closeout.

# PHARMACOVIGILANCE

**General management of all  
Adverse Events or  
Drug Reactions including :**

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- Quality control of adverse event and/or drug reaction reports by interaction with investigators or reporters
  - Notification to investigators of serious, unexpected and related adverse events according to Regulatory Authorities.
  - Periodic Safety Update Reports (PSURs - ICH - E2C) by medical experts
  - Counseling on all aspects of pharmacovigilance activities
  - Management of adverse event or drug reaction reports from study sites
  - Management of all post marketing drug reactions
  - Response to TPP(HPB), FDA or EMEA (Europe) regulations in reporting adverse drug reactions
  - Annual reporting of adverse drug reaction data
  - Emergency counseling by medical experts (if required)
  - Preparation for Audits

